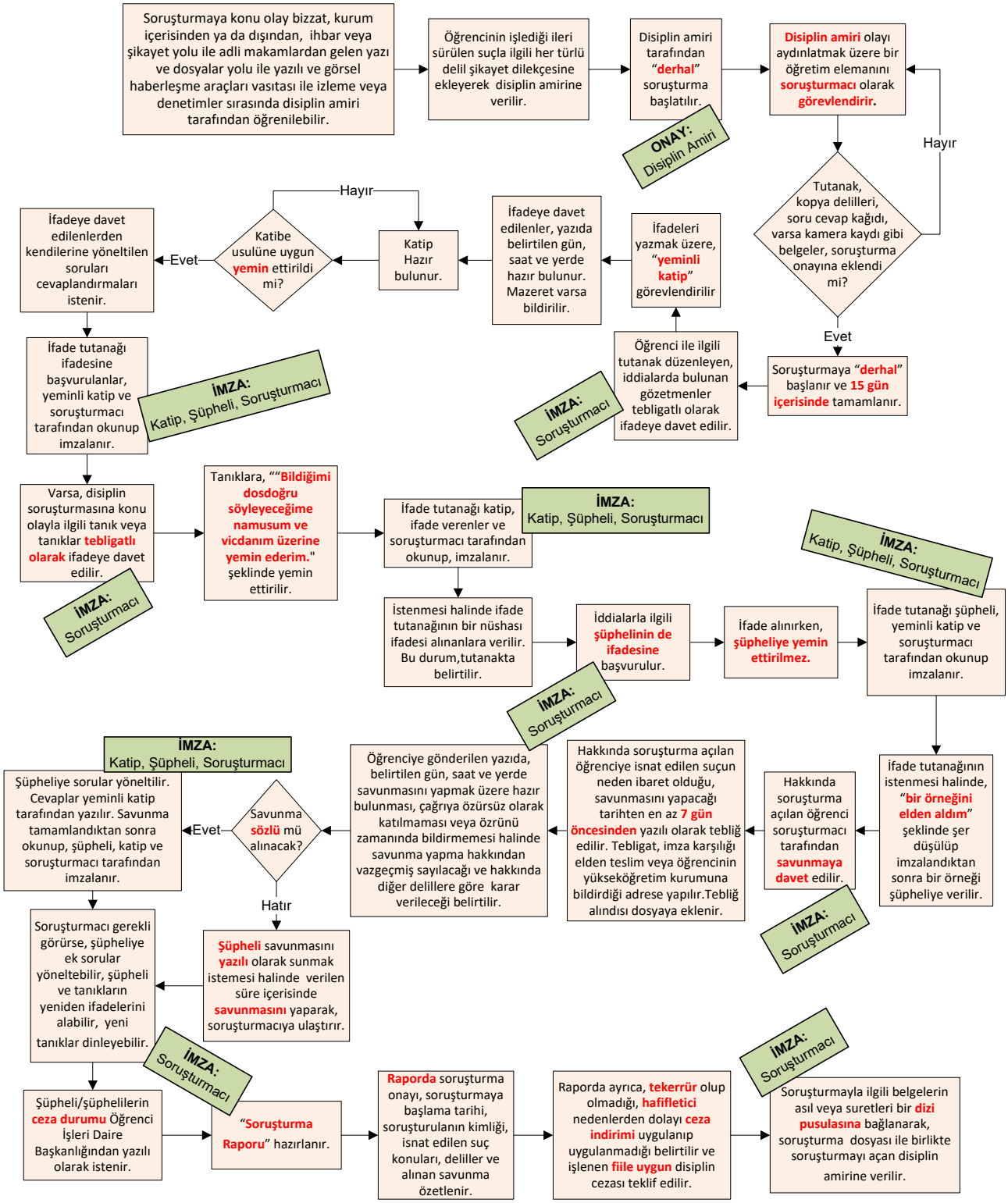ÖĞRENCİ DİSİPLİN SORUŞTURMASI İŞ AKIŞI